

Code Enforcement Dept.
3 Washington Street, Fourth Floor
Keene, NH 03431
Phone: (603) 352-5440

For Office Use Only:

Permit No. _____
TMP No. _____
Zone _____
Assigned To _____
Use Group _____
Fee _____

***APPLICATION FOR A PERMIT
TO DEMOLISH A STRUCTURE***

Note: This is an **application** for a permit and **not a permit** to perform work.
A permit may be issued only after the application, including required signatures and any applicable plans, is reviewed and approved.
If the structure to be demolished is a commercial or industrial building or an apartment building with five or more dwelling units, the U.S. Environmental Protection Agency **must** be notified. The required notification forms are available at the Code Enforcement Department.

Section I - Location of Building or Structure

Number and Street _____

Section II - Identification

	<i>NAME</i>	<i>ADDRESS</i>	<i>PHONE</i>
<i>Owner</i>			
<i>Applicant</i>			
<i>Contractor</i>			

Section III - Type of Structure to Be Demolished and Cost of Demolition

A. Describe the type of structure to be demolished. (For example: single-family dwelling, apartment building, office building, garage, shed, interior demolition, etc.)

B. Total Estimated Cost: \$ _____

Section IV - Affidavit

I hereby certify that I am the owner in fee or the authorized agent of the owner in fee of the property upon which the demolition work authorized by the permit sought will be performed. All work will be performed in accordance with all applicable laws of the State of New Hampshire and the City of Keene.

Signature of Owner or Authorized Agent

Address

Day Phone

CODE REQUIREMENTS FOR DEMOLITION

2000 International Building Code

Section 3303 Demolition and Section 3307 Protection of Adjoining Property.

3303.1 Construction documents. Construction documents and a schedule for demolition must be submitted when required by the building official. Where such information is required, no work shall be done until such construction documents or schedule, or both, are approved.

3303.2 Pedestrian protection. The work of demolishing any building shall not be commenced until pedestrian protection is in place as required by this chapter.

3303.4 Vacant lot. Where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade or in accordance with the ordinances of the jurisdiction having authority.

3303.5 Water accumulation. Provision shall be made to prevent the accumulation of water or damage to any foundations on the premises or the adjoining property.

3303.6 Utility connections. Service utility connections shall be discontinued and capped in accordance with the approved rules and the requirements of the authority having jurisdiction.

3307.1 Protection required. Adjoining public and private property shall be protected from damage during construction, remodeling and demolition work. Protection must be provided for footings, foundations, party wall, chimneys, skylights and roofs. Provisions shall be made to control water run-off and erosion during construction or demolition activities.

Project Location _____

Owner of Building _____

<i>UTILITY</i>	<i>AUTHORIZED SIGNATURE</i>
Public Service of New Hampshire	
Telephone	
Gas Service	
Cable Television	
City of Keene Public Works Dept. - Water	
City of Keene Public Works Dept. - Sewer	
City of Keene Fire Prevention Officer	
EPA (Asbestos)	
Heritage Commission	
Other	